

# Financial Analyst Intern Job Description and Person Specification

## About rePLANET

rePLANET is a for purpose company, driving large scale ecological restoration and protection through private sector funding in locations all around the World. The primary objective is to restore and conserve landscapes, by generating carbon and biodiversity credits, driven by private sector funding. All our projects, ensure that, at a minimum, 60% of the revenues of any carbon or biodiversity credits generated and sold are returned to local stakeholders and that they are the main beneficiaries of the projects. The five main areas of rePLANET's operations are:

1. Blue Carbon via Mangrove Restoration
2. Native Forest Restoration with Improved Agriculture
3. Marine Ecosystem Protection and Restoration
4. Protection of High Value Nature Sites
5. Nature-based Advisory Services

As the private sector has become increasingly aware of their responsibility towards nature restoration and protection, rePLANET has established itself as a leading project developer. rePLANET has pioneered the design and implementation of the Wallacea Methodology as a means to quantify biodiversity in a scientifically rigorous manner to validate Nature Positive claims that can be converted to biodiversity credits and sold to fund landscape scale restoration initiatives. Consequently, rePLANET's knowledge and expertise are in high demand from organisations around the world who are hoping to establish biodiversity and carbon credit funded projects, and we are therefore looking to expand our team to keep up with the demand that is being made for our project development and advisory services.

## About the Role

We are now looking for a Financial Analyst Intern to assist our business development and finance teams. The purpose of this post will be to support the expansion of our sales and marketing efforts, connecting and collaborating with corporate clients and investors. The ideal candidate will have a proven track record in project finance and/or accounting and feel at ease with concepts of corporate sustainability and the carbon market space. This role will

require flexibility and adaptability in responding to the short-term needs of a growing company, as well as strong organisational and interpersonal skills.

### Reporting to:

Head of Strategic Finance

### Salary:

Competitive

### Start Date:

March 1st 2024

### Responsibilities:

1. **Project finance:** You will be responsible for reviewing project budgets and cash flow projections, working directly with the Head of Strategic Finance and corporate clients and investors.
2. **Client relationship management:** You will support in maintaining strong relationships with corporate clients and investors. This will require diligent process management using our CRM system as well as strong interpersonal skills to maintain professional, and constructive relationships with clients.
3. **Curating materials:** You will be responsible for developing and updating communication materials for clients, including pitch decks and budget spreadsheets.
4. **Marketing and public relations:** You will contribute to the work of the communication team in developing strong materials for brand identity and corporate image, including web and social media positioning.
5. **Other duties:** Where required, you will be expected to travel to rePLANET's head office in Lincolnshire for 'Block week,' otherwise it is a Work From Home contract.

### What We Are Looking For:

- People that can demonstrate an experience in, and passion for, impact investing, emerging markets, and development finance.
- Excellent Excel and PowerPoint skills.
- Aptitude for analytical thinking and problem solving.
- Exceptional interpersonal and communication skills.

- Intellectually curious and interested in the future of Natural Capital financing

We welcome applicants from all backgrounds, and understand that not every good candidate will fulfil all of the criteria listed above in the person specification. If you are interested in the role but feel that there are some gaps in your knowledge or skills, please contact Max Hobhouse ([max.hobhouse@replanet.org.uk](mailto:max.hobhouse@replanet.org.uk)) to discuss whether it would be advisable to submit an application.

### Eligibility Criteria:

- A minimum 2:1 or equivalent from undergraduate degree in any subject area.
- The permanent right to work in the UK.

### Working arrangements

rePLANET staff work remotely for most of the year but there is an expectation that they are available for in-person 'block weeks' at the rePLANET HQ in Lincolnshire four times a year (i.e. once per quarter). The exact dates of the block weeks will be arranged no less than 4 weeks in advance of the next in-person meeting. During these block weeks you will be required to work from the head office from 13:00 on Monday until 13:00 on Friday. rePLANET also reserves the right to request staff to work at the HQ or another location outside of these 'block weeks', and reasonable notice will be given when this is required. These time periods will not exceed a maximum of four weeks over the course of the year.

rePLANET works on projects around the world and there is an expectation that all staff are prepared to work for extended periods overseas. As a minimum you will be required to be available for a minimum of three periods of up to three weeks each abroad each year. Reasonable notice will be given for any requests to work overseas.

### Next Steps

If you would like to apply for this role please submit your CV and a cover letter describing your suitability for the position making reference to the selection criteria outlined in the above Person Specification. Applications will be accepted until a suitable candidate is found and should be submitted to [max.hobhouse@replanet.org.uk](mailto:max.hobhouse@replanet.org.uk). Please apply early to avoid disappointment.

rePLANET is experiencing a significant period of growth and it is therefore likely that multiple positions of a similar nature will become available in the next few months. If you are not offered the position in this round of recruitment but would like your CV to be kept on file for consideration as other opportunities arise, please indicate this in your cover letter.